

Hangouts Meet cheat sheet



Hold video meetings worldwide with several people at once.

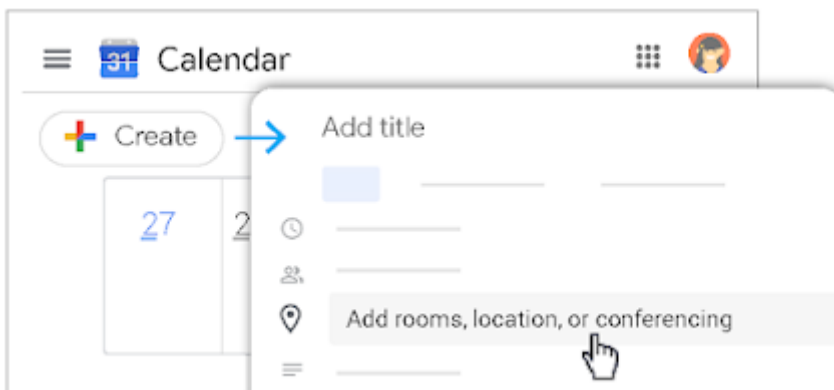
Join impromptu meetings on the go, virtual training classes around the world, remote interviews, and much more.

Get Meet: [Web \(meet.google.com\)](https://meet.google.com) , [Android](#) , or [iOS](#)

[Download Hangouts Meet quick start \(PDF\)](#)

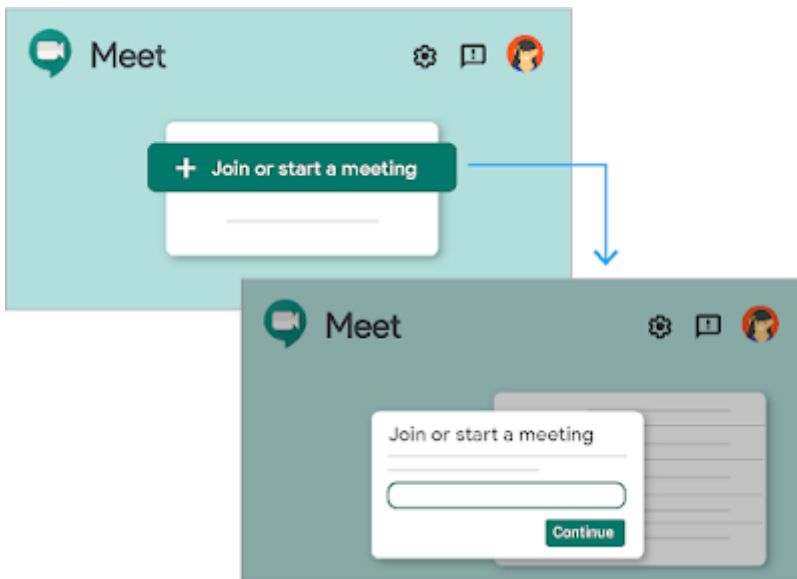
1. Schedule a video meeting from Calendar.

Go to [Google Calendar](#) and create an event.

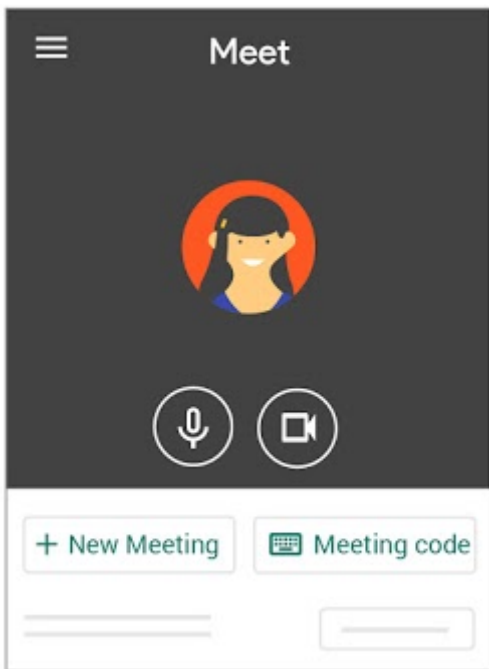


2. Start a video meeting.

From a browser: Enter <https://meet.google.com> in Chrome Browser.



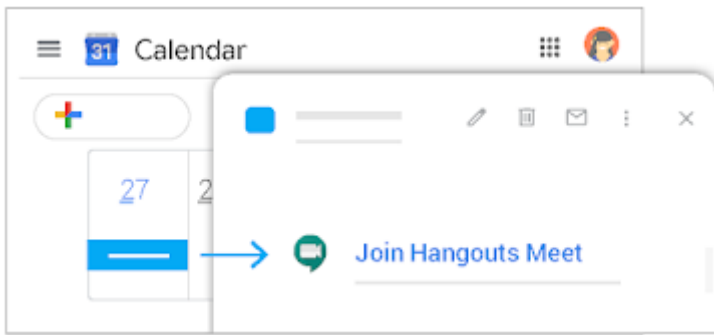
From your mobile device: Open the Meet app on your Android ([Play Store](#)) or Apple® iOS® ([App Store](#)) mobile device.



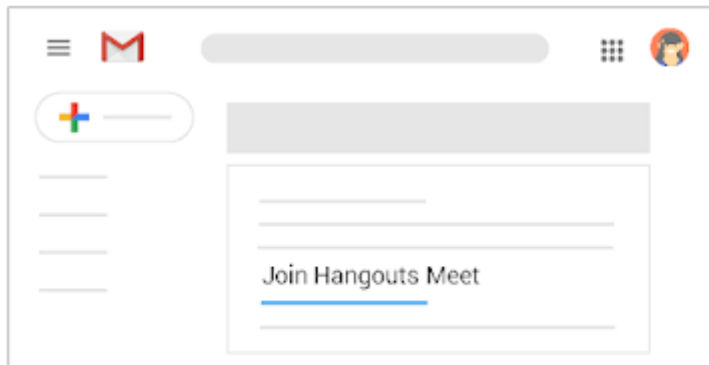
3. Join a video meeting.

A chime sounds when the first 5 people join the meeting. Additional participants do not chime when joining and are automatically muted.

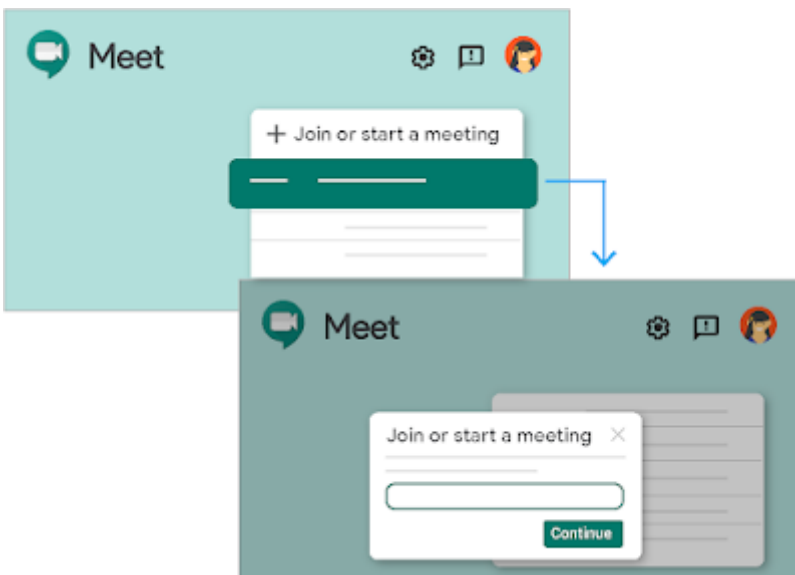
From Calendar: In [Calendar](#) , click the event you want to join.



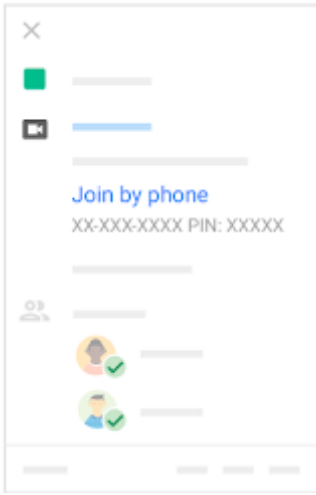
From Gmail: Click the meeting link in a text or email.



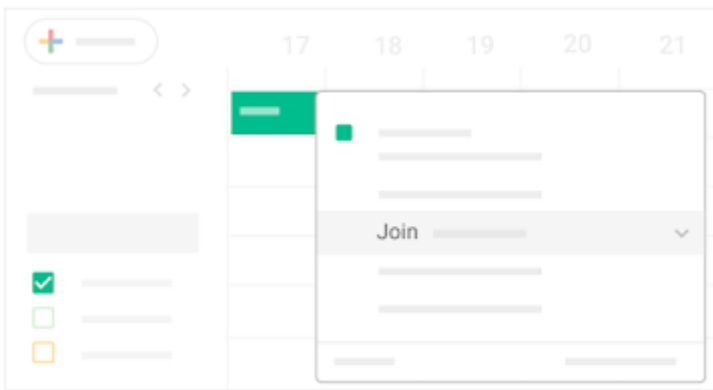
From Meet: In [Meet](#), join a scheduled meeting or use a meeting code.



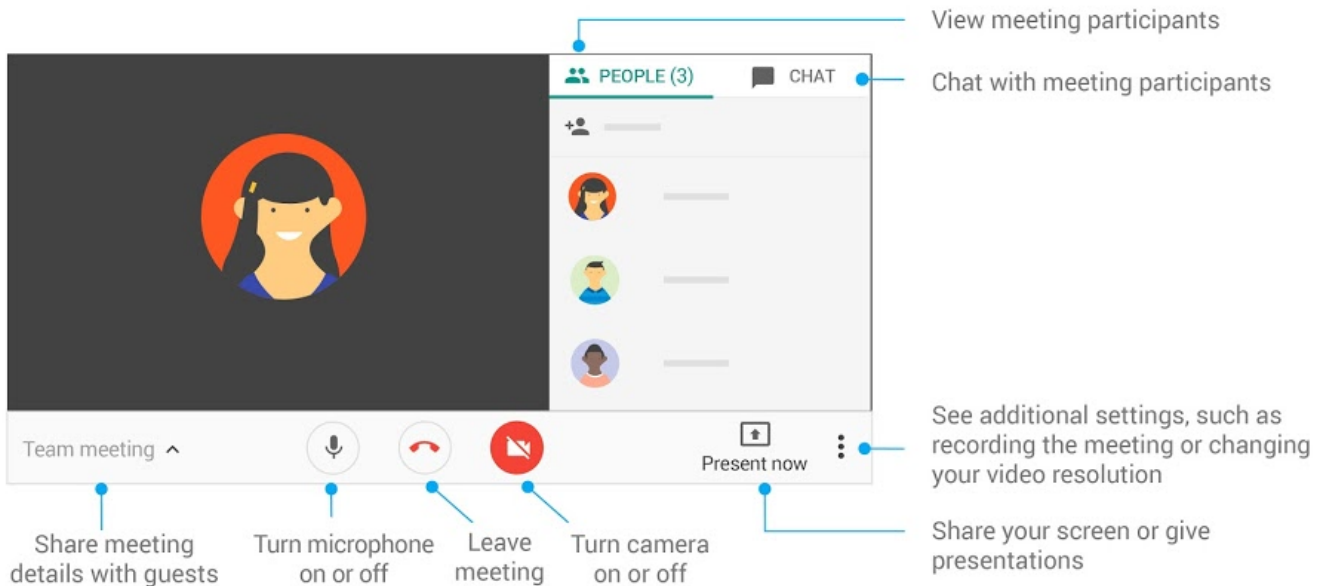
From your mobile device: Open the [Calendar](#) event or meeting invite to dial in to a meeting from a phone.



From a third-party conferencing system: Open the [Calendar](#) event or meeting invite. Click **More joining options** to join from a third-party conferencing system.



4. Collaborate during a video meeting.



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Was this helpful?

Yes

No